

Option C

Key Authority Comparable Stats

Approx. Population	380,694																													
Type of authority	Unitary																													
Number of Wards	52																													
Number of Members	82																													
Political Proportionality	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Party</th> <th style="text-align: center;">Members</th> <th style="text-align: center;">Proportionality</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Conservative</td> <td style="text-align: center;">32</td> <td style="text-align: center;">39%</td> </tr> <tr> <td style="text-align: center;">Labour</td> <td style="text-align: center;">25</td> <td style="text-align: center;">30%</td> </tr> <tr> <td style="text-align: center;">Independent</td> <td style="text-align: center;">17</td> <td style="text-align: center;">21%</td> </tr> <tr> <td style="text-align: center;">Lib-Dem</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5%</td> </tr> <tr> <td style="text-align: center;">Non-Grouped</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1%</td> </tr> <tr> <td style="text-align: center;">Real Independent Group</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2%</td> </tr> <tr> <td style="text-align: center;">Residents of ExampleC</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1%</td> </tr> <tr> <td style="text-align: center;">Grand Total</td> <td style="text-align: center;">82</td> <td style="text-align: center;">100%</td> </tr> </tbody> </table>			Party	Members	Proportionality	Conservative	32	39%	Labour	25	30%	Independent	17	21%	Lib-Dem	4	5%	Non-Grouped	1	1%	Real Independent Group	2	2%	Residents of ExampleC	1	1%	Grand Total	82	100%
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Current Council Structure	<pre> graph TD CE[Chief Executive] --- EDCS[Executive Director of Corporate Services] CE --- EDOP[Executive Director of Place] CE --- EDAHI[Executive Director of Adults, Health & Integration] CE --- DCS[Director of Children's Services] CE --- DFC[Director of Finance and Customer Service] CE --- DGC[Director of Governance & Compliance] </pre>																													
Committee Model since	May 2021																													

Observations made in moving to Committee Model

- **Need to contact ExampleC**

Key Committee Comparable Stats

Is there a LAC Model also in	No
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place?	
Statutory Scrutiny Only?	Yes
Separate Scrutiny or Embedded?	Separate
Scrutiny Decision Making	Scrutiny is external focussed on partners for statutory functions in relation to health, crime and disorder and flood risk management. 13 proportionate members. Each Committee is designed to be self scrutinising. There is also an Audit and Governance Committee that sits underneath the Full Council.
Do the Committees all work in the same way?	All operate between 9:30-3pm weekdays with the bulk starting at either 10am or 2pm
Front Doors into Committees	Discuss with Authority
Cross Cutting Issue Process	The Corporate Policy Committee deals with cross cutting issues, all corporate service functions, overall responsibility for Council budget and resources. Chaired by the Leader of the Council and Deputy Leader as Vice Chair. Has 13 members who are proportionately representative.
Decisions taken by Committee Process	<p>Part 2 of the Council's Constitution sets out how decisions are made so that members of the public are clear about which part of the Council or which individual has responsibility for particular types of decisions.</p> <p>The Council and any Committee or Sub-Committee of the Council may delegate a function or decision to an officer in accordance with this Constitution. This can be on a permanent or one-off basis.</p> <p>Where a matter covers numerous Committee Terms of Reference or there is any dispute or disagreement between Committees on:</p> <ol style="list-style-type: none"> a) Whether something falls within a Committee's Terms of Reference – or - b) A proposed course of action; the matter shall be referred to the Corporate Policy Committee (or Council if more convenient) to resolve and decide upon a way forward. <ul style="list-style-type: none"> - When the Full Council makes decisions, it will comply with the Council Procedure Rules. -When Committees and Sub-Committees make decisions, they will comply with the Committee Procedure Rules. - When the Scrutiny Committee makes decisions, it will comply with the Scrutiny Procedure Rules (Agenda for Scrutiny Committee). - On occasions, the Council, a Committee, Sub-Committee or an officer will act as a tribunal or in a quasi-judicial manner when they determine the civil rights, obligations or criminal responsibility of an individual. When this happens, they will follow a proper procedure which accords with the requirements of natural justice and the right to a fair trial contained in Article 6 of the European Convention on Human Rights. - Significant decisions are likely to be taken by Committees and may therefore appear on the Council's Forward Plan. <p>The following principles apply to all decision making. Decision makers will:</p> <ol style="list-style-type: none"> a) Take into account all relevant considerations and ignore those

	<p>which are irrelevant</p> <p>b) Undertake a realistic evaluation of alternatives and options</p> <p>c) Carry out appropriate consultation</p> <p>d) Take decisions which are proportionate to the desired outcome</p> <p>e) Take into account statutory duties such as best value and fiduciary duties</p> <p>f) Consider relevant professional advice</p> <p>g) Respect equalities and human rights</p> <p>h) Approach decision making on a transparent and open basis</p>
Urgent Decision Making	<p>A decision will be urgent in the case of: civil emergency; natural or man-made disaster; matter of serious public health; matters regarding safeguarding of people; or where the Council is at risk of serious reputational damage; loss or claims; or any other matters where the Chief Executive or in his/her absence the Deputy Chief Executive has declared that an urgent decision is required</p> <p>If a decision is deemed an urgent decision caused by a failure to plan appropriately or work without due regard to timeliness, the circumstances giving rise to the need for the decision should be subject to a formal report to the Audit and Governance Committee.</p> <p>The Chief Executive or in his/her absence the Deputy Chief Executive (or in their absence their nominee) in consultation with the Chairman and/or Vice-Chairman of the relevant committee or sub-committee has delegated authority to take decision subject to the following requirements being met: The decision-maker is satisfied that the matter is urgent and cannot await the next meeting of the decision-making body, or an urgently convened meeting. The decision is reported for information to the next available meeting of the decision-making body. The Leaders of all Opposition Groups have been notified of the matter and have been invited to make representations. The provisions of legislation are complied with. Advice has been taken from the Council's Monitoring Officer and Section 151 Officer. All Members of the Council are notified of the decision taken by electronic means.</p>

Roles

Role of Lord Mayor	<p>Civic Role: The Council's Mayor, supported by the Deputy Mayor will perform the Council's civic role. This entails raising and maintaining the profile of the Council's area and its residents. The aims and values of the Council will be promoted in an apolitical manner. The Mayor will decide which civic and ceremonial functions to promote following consultation with officers. These functions may include representing the Council at events organised by other local authorities or organisations.</p> <p>Council Role: The Mayor is responsible for:</p> <ul style="list-style-type: none"> - upholding and promoting democracy and this Constitution and interpreting it, where necessary, with advice - Presiding over meetings of the full Council to ensure that
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	<p>business is carried out efficiently and effectively</p> <ul style="list-style-type: none"> - Ensuring the rights of Councillors and local people are protected in the running of Council meetings (Guidance on the Role of a Chair which is relevant for all Chairs of Council meetings) - Ensuring that matters of concern to local people and Councillors can be debated at full Council or the relevant Committee. - Promoting public involvement in the Council's activities and acting as a link between members of the public, organisations and the Council - Carrying out other roles on behalf of the Council
<p>Role of Leader of the Council</p>	<p>The Council expects that the Leader will:</p> <ol style="list-style-type: none"> 1. be the political (rather than ceremonial) leader of the Council, for the benefit of all the Borough's communities - its citizens, taxpayers, businesses, public bodies and other public authorities; 2. lead and work with the Council, particularly the Chairs of its Committees and Sub Committees, in the development of the Council's vision for the future, policy framework, budgets and strategies; 3. lead and work with the Council, particularly the Chairs of its Committees and Sub Committees, in overseeing service delivery and the implementation of policies approved by the Council. 4. represent and pursue the interests of the Council in the community and at international, national and regional levels; 5. act as Chair of the Corporate Committee, fulfil the role of Leader at full Council meetings and carry out as necessary the other functions mentioned at paragraph xx below; 6. lead in providing policy direction and guidance to the Chief Executive and Chief Officers; 7. meet regularly to progress the Council's objectives with Committee Chairs, the Chief Executive and Chief Officers, Leaders of other political groups on the Council, partner organisations, stakeholders, community representatives, government representatives, local Members of Parliament etc. <p>The Leader shall be recognised in the following ways:</p> <ol style="list-style-type: none"> 1. Chairing Corporate Policy Committee: the Leader shall be appointed at the Council's Annual Meeting as Chair of the Council's Corporate Committee. 2. Right to attend and speak at any meeting of a Committee or Sub-Committee of the Council, provided that he or she will only be entitled to vote if appointed as a voting member of that Committee or Sub-Committee. 3. Duty to be available for Questions: permit any Member of the Council to ask questions of the Leader and Deputy Leader at full Council meetings. 4. The establishment of policy direction and the Council's priorities and the facilitation of discussion thereon. 5. To be principal ambassador for the Borough and the Council (recognising the role of the Mayor).

	<ol style="list-style-type: none"> 6. To represent the Council on any external body, as considered appropriate, and to make decisions and vote on behalf of the Council at meetings of such bodies. 7. Involvement in Major Emergencies: the Leader and Deputy Leader must be informed if an emergency is likely or has been declared under the Council's emergency planning or business continuity procedures. 8. To promote and uphold high standards of ethical conduct by Members and the Council's equalities policies.
Role of Deputy Leader of the Council	The role of the Leader/Deputy is not a formal legal role, but he or she is in practice the political head of the Council, and the Member with greatest responsibility for driving forward the broad policies of the Council. In the case of a joint administration, the Council will expect the Leader and Deputy Leader to share responsibilities between them and determine how the matters listed in paragraph XX are divided between them
Role of Committee Chairs	<p>The Council that its Chairs will:</p> <ol style="list-style-type: none"> 1. have a working knowledge of the functions, policies, practices, procedures, services and budgets of the Committee or Sub-Committee which they chair; 2. attend all mandatory training sessions as required; 3. lead in the development of the work of the Committee or Sub-Committee which they chair. This should take into account the wider vision, such as corporate, cross-service and partnership issues; lead in service delivery and the implementation of policies approved by the Council where these relate to the Committee or Sub-Committee which they chair; 4. be the spokesperson for the Committee or Sub-Committee in relation to external affairs and communications; 5. Progress the Committee's or Sub-Committee's objectives with officers and Members, and as appropriate other people, groups and organisations; 6. represent and pursue the interests of the Committee or Sub-Committee which they chair in the community and if appropriate at regional and wider levels; 7. To promote and uphold high standards of ethical conduct by Members and the Council's equalities policies; 8. in accordance with the Council's Constitution and the provisions summarised at paragraphs xx and xx below, ensure that: (1) the meetings of the Committee or Sub-Committee which they chair are properly conducted, and (2) reports of proceedings are forwarded on as necessary, for example to full Council; 9. support the performance of the Council's overview and scrutiny functions and participate in overview and scrutiny reviews as appropriate; 10. maintain professional working relationships and establish mutual respect with all members and officers.
Role of Deputy Chairs	Not explicitly stated

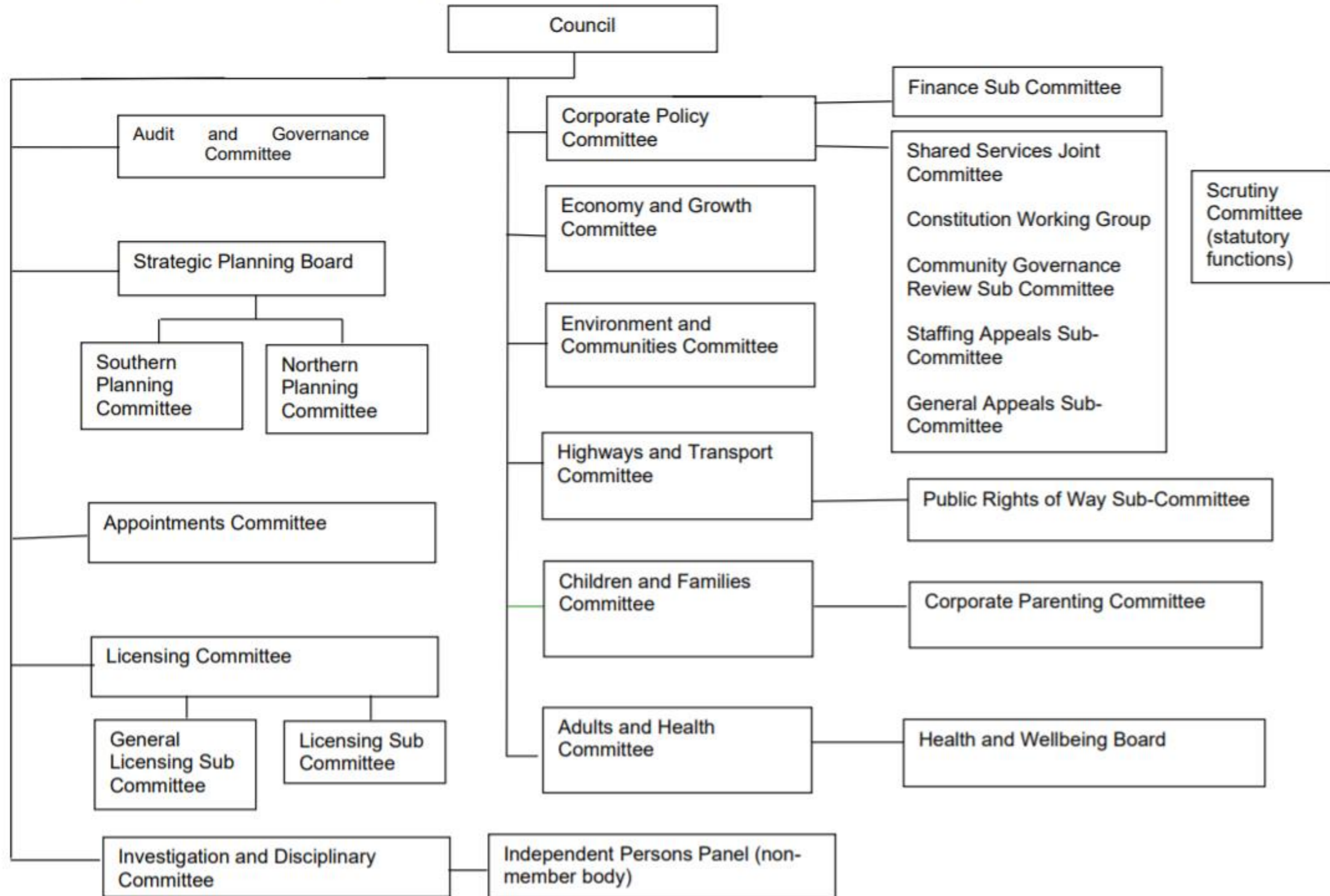
Time Demand of Model

Number of Bodies in Model	26
Total seats available	193
Politically proportionate seats available	188
Amount of Cllr time taken for the whole model annually	1805 hours 241 days 48 weeks
Number meetings annually	94 over the year 8 per month
Average per 1 Committee from this Model	69 hours annually 9 working days 2 weeks 4 meetings per year 1 (rounded up) per month
Average attendance for Cllrs	3 seats to fill 224 hours per annum 30 days per annum 6 weeks per annum 12 Committee meetings to attend 1 meetings per month

SRAs Paid

Allowances	££8,330 per annum
Leader of Council/Chair of Overarching Committee	£28,371
Chair of Themed Committees	£12,000
Vice Chairs of Themed Committees	£6,000
Chair of Scrutiny Committee	£7,500

Chapter 2 – Part 1: Committee Structure



Themed Committees

Option C Authority has 5 themed Committees as well as an overarching Corporate Policy Committee and a Finance Sub Committee. The quorum for all Committees and Sub-Committees is one third unless otherwise stated.

Corporate Policy Committee (13 seats, with the Leader of the Council as Chair)
Acts as an Overarching Committee

Days & times of operation	Weekdays 10.30am			
Frequency & Timing				
	Year	# of Mtgs	Total Hours	Av Hours
	Y1	3	5h 55m	1h 58m
Location of operation	Single central building (Town Hall)			
Core functions	<p>The Corporate Policy Committee will provide strategic direction to the operation of the Council by developing and recommending the Corporate Plan to full Council and making decisions on policies and practice where such decisions are not reserved to full Council.</p> <p>The Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Formulation, co-ordination and implementation of the Corporate Plan - Corporate policies and strategies, alongside the medium term financial plan (budget) which is the responsibility of the Finance. Sub-Committee. In the discharge of those responsibilities the Committee shall determine such matters to the extent that they are not reserved to full Council. - Human Resources, Organisational Development and Health and Safety matters affecting the Council; including adopting HR policies and practices and assurance in relation to staffing related matters - Making recommendations to Council in relation to the annual Pay Policy Statement and any amendments to such statement. - Making recommendations to Council in relation to decisions affecting the remuneration of any new post where the remuneration is or is proposed to be or would become £100,000 p.a. or more. - Making decisions in relation to proposed severance packages with a value of £95,000 or more as appropriate (excluding contractual and holiday pay), subject to the need to obtain a approval from Council and central Government if required. - Exercising the functions relating to local government pensions, so far as they relate to Regulations made under sections 7, 12, or 24 of the Superannuation Act 1972 or subsequent equivalent legal provisions. - Determining key cross-cutting policies and key plans that impact on more than one service committee. - Determining policy matters not otherwise allocated to 			

	<p>any other committee.</p> <ul style="list-style-type: none"> - Determining any matter of dispute or difference between any committees. - A co-ordinating role across all other committees and exercising a corporate view of outcomes, performance, budget monitoring and risk management. - Determining any matter that has a major impact on a number of Council services or the Council as a whole. - Oversight and monitoring of the Councillors' Allowances budget and keeping under review the scheme for the payment of allowances to Councillors through the appointment of an Independent Remuneration Panel (IRP) to advise full Council on the adoption and any proposed amendments to such scheme. - Reviewing the Council's Constitution and the recommendation of any changes to the Council; - Considering recommendations and an Annual Report of the Council's involvement in ASDVs; - Appointing representatives to serve on outside bodies and organisations (including education bodies and establishments) and reviewing the process for considering appointments to outside organisations; - Appointing Lay Members (who shall not be Councillors) to serve on the Independent Admissions and Exclusion Appeals Panel as required under the relevant legislation; - Approving the payment of a reasonable and proper allowances and expenses for the work undertaken by the Council's Independent Persons - Oversight, scrutiny, reviewing outcomes, performance, budget monitoring and risk management of the Directorates of Finance & Customer Services; Governance & Compliance Services and Transformation including the following functions: Legal, Governance and Compliance; Audit and Risk; Transactional Services; Transformation; Business Change; B4B/ERP; Human Resources, ICT; together with Strategic Partnerships and shared services. - The Corporate Policy Committee shall be entitled to exercise: any function of the Council not otherwise allocated; as well as the functions of all other Committees and Sub-Committees, particularly where plans, strategies or activities straddle a number of Committees
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Finance Sub Committee Services (8 seats)

Days & times of operation	Weekdays 2pm								
Frequency & Timing	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Year</th> <th style="width: 15%;"># of Mtgs</th> <th style="width: 25%;">Total Hours</th> <th style="width: 15%;">Av Hours</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y1</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5h 18m</td> <td style="text-align: center;">1h 20m</td> </tr> </tbody> </table>	Year	# of Mtgs	Total Hours	Av Hours	Y1	4	5h 18m	1h 20m
Year	# of Mtgs	Total Hours	Av Hours						
Y1	4	5h 18m	1h 20m						

Location of operation	Single central building
Core functions	<p>The Finance Sub-Committee will co-ordinate the management and oversight of the Council's finances, performance and corporate risk management arrangements. The Sub-Committee will make recommendations to the Corporate Policy Committee regarding the development of the Medium Term Financial Strategy and the setting and monitoring of the Capital and Revenue Budgets in accordance with the Corporate Plan and the Policy Framework.</p> <p>The Sub-Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Determination of finance issues, including but not limited to Treasury Management, Insurance, Procurement, debt write off, settlement payments and virements in line with the constitution - Establishment of a Procurement Forward Plan; - Oversight of the Investment Strategy; - Grant awards for sums in excess of £50,000; - Property transactions including buying selling and appropriation of land and property (including compulsory purchase where required); - Management of the Council's involvement in ASDVs and overseeing the production of an Annual Report on performance; - Making decisions as Shareholder or owner, reviewing and approving Business plans, including risk registers and commissioning services. - Oversight, scrutiny and budgetary review of the following functions: Land and Property; Central Budgets; Pensions; Grants; Council Tax; Business Rates; Reserves; and Other Funding.

Environment and Communities Committee (13 seats)

Days & times of operation	Weekdays 10.30am								
Frequency & Timing	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Year</th> <th># of Mtgs</th> <th>Total Hours</th> <th>Av Hours</th> </tr> </thead> <tbody> <tr> <td>Y1</td> <td>2</td> <td>3h 19m</td> <td>1hr 40m</td> </tr> </tbody> </table>	Year	# of Mtgs	Total Hours	Av Hours	Y1	2	3h 19m	1hr 40m
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Y1	2	3h 19m	1hr 40m						
Location of operation	Single central building								
Core functions	<p>The Environment and Communities Committee is responsible for developing policies and making decisions on matters relating to the delivery of inclusive and sustainable growth, improving the quality of the environment and delivering improvement in key front line services.</p> <p>The Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Development and delivery of the Council's strategic objectives for Environmental 								

	<p>Management, sustainability, renewables and climate change;</p> <ul style="list-style-type: none"> - The development and delivery of the Council's Environment Strategy and Carbon Neutral Action Plan; - Development and delivery of the Local Development Framework including the Local Plan, Supplementary Planning Documents, Neighbourhood Plans, the Brownfield Land Register, Conservation Areas, Locally Listed Buildings, the Community Infrastructure Levy, and Statement of Community Involvement; - Regulatory functions including external health and safety good practice and enforcement including instituting proceedings and prosecutions; - Determination of policies and making decisions, in relation to waste collection and disposal, recycling, fly tipping, parks and green spaces, community strategy and community hub, leisure, libraries and sports development, bereavement services, trading standards, environmental health, emergency planning, CCTV, nuisance and anti-social behaviour, public space protection orders, community enforcement, animal health and welfare, food safety, licensing, pest control, contaminated land and air quality; - Compulsory purchase of land to support the delivery of schemes and projects promoted by the Committee. - Oversight, scrutiny, reviewing outcomes, performance, budget monitoring and risk management of the Directorate of Environment and Neighbourhood, including: the Planning Service; Environmental Services; Regulatory Services; Neighbourhood Services and Emergency Planning.
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Economy & Growth Committee (13 seats)

Days & times of operation	Weekdays 2pm												
Frequency of operation	<table border="1" style="width: 100%; text-align: center;"> <tr> <th colspan="4">Neighbourhoods</th> </tr> <tr> <th>Year</th> <th># of Mtgs</th> <th>Total Hours</th> <th>Av Hours</th> </tr> <tr> <td>Y1</td> <td>2</td> <td>4h 6m</td> <td>2h 3m</td> </tr> </table>	Neighbourhoods				Year	# of Mtgs	Total Hours	Av Hours	Y1	2	4h 6m	2h 3m
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Year	# of Mtgs	Total Hours	Av Hours										
Y1	2	4h 6m	2h 3m										
Location of operation	Single central building												

Core functions	<p>The Economy and Growth Committee will be responsible for developing policies and making decisions on matters relating to delivering inclusive and sustainable economic growth.</p> <p>The Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Determination of policies and making of decisions in relation to housing management and delivery; - Determination of policies and making of decisions in relation to economic development, regeneration, skills and growth; - Development and delivery of the Council's estates, land and physical assets policies; - Determination of policies and making decisions in relation to the rural and cultural economy; - Compulsory purchase of land to support the delivery of schemes and projects promoted by the Committee. - Oversight, scrutiny, reviewing outcomes, performance, budget monitoring and risk management of the Directorate of Growth and Enterprise including: Facilities Management; Assets; Farms; Economic Development; Housing; Rural and Cultural Management; Tatton Park; Public Rights of Way; Cultural Economy; Countryside; and the Visitor Economy.
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Highways & Transport Committee (13 seats)

Days & times of operation	Weekdays 10.30am											
Frequency & Timings	<table border="1" data-bbox="643 1272 1370 1352"> <thead> <tr> <th data-bbox="643 1272 780 1310">Year</th> <th data-bbox="780 1272 991 1310"># of Mtgs</th> <th data-bbox="991 1272 1198 1310">Total Hours</th> <th data-bbox="1198 1272 1370 1310">Av Hours</th> </tr> </thead> <tbody> <tr> <td data-bbox="643 1310 780 1352">Y1</td> <td data-bbox="780 1310 991 1352">2</td> <td data-bbox="991 1310 1198 1352">6h 33m</td> <td data-bbox="1198 1310 1370 1352">3h 17m</td> </tr> </tbody> </table>				Year	# of Mtgs	Total Hours	Av Hours	Y1	2	6h 33m	3h 17m
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Y1	2	6h 33m	3h 17m									
Location of operation	Single central building											
Core functions	<p>The Highways and Transport Committee shall be responsible for developing policies and making decisions on matters relating to highways and transport as they affect the area of the Council taking into account regional and national influences.</p> <p>The Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Formulation, co-ordination and implementation of corporate policies and strategies in connection with all car parking, transport and accessibility matters; - Determination of any matter affecting the Council's interests in relation to national infrastructure matters, for example HS2, Northern Powerhouse Rail and the National Road Network; - Discharge of the Council's responsibilities as Highway Authority; local transport authority; parking authority; and lead local flood authority 											

	<ul style="list-style-type: none"> - Determination of policies and making decisions in relation to flooding and accessibility, in co-ordination with the Scrutiny Committee; - Compulsory purchase of land to support the delivery of schemes and projects promoted by the Committee; - Oversight, scrutiny, reviewing outcomes, performance, budget monitoring and risk management of the Directorate of Highways and Infrastructure including: Transport Policy; Transport Commissioning; Carparking; Highways; Infrastructure and HS2.
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Children & Families Committee (13 seats - The Chair of the Committee shall be the statutory Lead Member for Children’s Services)

Days & times of operation	Weekdays 10.30am or 2pm								
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Y1	2	6h 35m	3h 18m						
Location of operation	Single central building								
Core functions	<p>The Children and Families Committee will be responsible for those services which help keep children and young people safe and enable them to achieve their full potential. The responsibility incorporates matters in relation to schools and attainment, early help and family support and social care for children and families. The Committee will oversee the work of the Corporate Parenting Committee, which focuses on those children who are cared for by the local authority and for whom the Council has corporate parenting responsibility.</p> <p>The Committee’s responsibilities include:</p> <ul style="list-style-type: none"> - Determining policies and making decisions in relation to the delivery of services to children and young people in relation to their care, well-being, education and health. - Discharging the Council’s functions in relation to children in need and child protection including safeguarding and youth justice. - Discharging the Council’s functions and powers in relation to the provision of education and Schools Forum. - Support to and maintenance of relationships with schools in relation to raising standards of attainment. - The Council’s role as Corporate Parent. - Discharging the Council’s functions in relation to Special Educational Needs and/or Disability (SEND). 								

	<ul style="list-style-type: none"> - Discharging the Council's functions in relation to early help and family support; - Making arrangements for the nomination of school governors; - Provision and commissioning of domestic violence support services and quality assurance. - Oversight, scrutiny, reviewing outcomes, performance, budget monitoring and risk management of the Directorates of Prevention and Support, Education and 14-19 Skills and Children's Social Care including: Children's mental health, Prevention and early help, Children's transport, , Children Service Development and Children's Partnerships, Commissioning of support for children, Cared for Children and Care Leavers, Child in Need and Child Protection, Children with Disabilities and Fostering, Children's Safeguarding, Education Infrastructure and Outcomes, Education Participation and Pupil Support, Inclusion and SEND
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Corporate Parenting Committee (12 seats - Additionally the Committee is informed by representative young people from My Voice (ExampleC Children in Care Council) to advise the Committee. The Chair is the Lead Member for Children and Families.)

Days & times of operation	Weekdays 4pm																
Frequency & Timing	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Year</th> <th># of Mtgs</th> <th>Total Hours</th> <th>Av Hours</th> </tr> </thead> <tbody> <tr> <td>Y1</td> <td>3</td> <td>4h 50m</td> <td>1h 36m</td> </tr> <tr> <td>Y2</td> <td>4</td> <td>5h 49m</td> <td>1h 27m</td> </tr> <tr> <td>Y3</td> <td>3</td> <td>5h 19m</td> <td>1h 46m</td> </tr> </tbody> </table>	Year	# of Mtgs	Total Hours	Av Hours	Y1	3	4h 50m	1h 36m	Y2	4	5h 49m	1h 27m	Y3	3	5h 19m	1h 46m
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Y2	4	5h 49m	1h 27m														
Y3	3	5h 19m	1h 46m														
Location of operation	Single central building																
Core functions	<p>The purpose of the Corporate Parenting Committee in its role as an advisory committee to the Children and Families Committee is to ensure that the Council effectively discharges its role as Corporate Parent for all children and young people in care and care leavers from 0- 25 years of age and holds partners to account for the discharge of their responsibilities.</p> <p>The Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Acting as advocate for cared for children and care leavers, ensuring that their needs are addressed through key plans, policies and strategies throughout the Council and its commissioned services; - Ensuring key strategic plans relating to children in care and care leavers are in place and are 																

	<p>delivered including the Corporate Parenting Strategy, Sufficiency Statement and Children and Young People’s Plan;</p> <ul style="list-style-type: none"> - Overseeing the implementation ExampleC Corporate Parenting Strategy and action plan and monitoring the quality and effectiveness of services to ensure that they fulfil the Council’s responsibilities; - Monitoring the quality of care delivered by ExampleC’s residential children’s homes through visits and reports, including summary reports of Ofsted inspections; - Reviewing the performance of the Council in relation to outcomes for children and young people in care via the scrutiny of both quarterly performance reports and annual reports including the Health of Cared for Children and Care Leavers, the Virtual School, Fostering and the Independent Reviewing Service; - Establishing an environment whereby Councillors and young people work together to address the needs and aspirations of ExampleC’s children and young people in care and empower children and young people to participate in decision making with adults; - Overseeing with the Children and Families Committee the implementation of best practice principles in all aspects of service delivery, with the aim of producing positive outcomes for children and young people in care; - Supporting the work of foster carers and adopters in making a difference to the care and support they provide; - Making sure that staff and partners commit to follow the pledges to cared for children and young people and care leavers set out in the Corporate Parenting Strategy.
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Health & Adults Committee (13 seats)

Days & times of operation	Weekdays 10.30am			
Frequency & Timing				
	Year	# of Mtgs	Total Hours	Av Hours
	Y1	2	4h 8m	2h 4m
Location of operation	Single central building			
Core functions	The Health and Adults Committee will be responsible for community welfare, public health and adult social care services with a view to enabling all people to live fulfilling lives and to retain their independence. When discharging its functions the Committee shall recognise the necessity			

	<p>of promoting choice and independence.</p> <p>The Committee's responsibilities include:</p> <ul style="list-style-type: none"> - Promotion of the health and well-being of residents and others; - Determination of policies and making decisions in relation to people aged 18 and over (some young people up to the age of 25 may still be within Children's services as care leavers or with a Special Educational Needs and Disability) with eligible social care needs and their carers including; - Adult safeguarding, adult mental health, physical health, older people and learning disabilities and lifelong learning; - Determination of policies and making decisions in relation to Public Health in coordination with the Health and Wellbeing Board and the Scrutiny Committee; - Oversight of the Communities Strategy; - Provision and commissioning of domestic violence support services and quality assurance; - Prevent reporting and Channel Panel counter terrorism oversight. - Oversight, scrutiny, reviewing outcomes, performance, budget monitoring and risk management of the Directorates of Adult Social Care Operations; Commissioning and Public Health including: Public Health, lifelong learning, health improvement and intelligence, Adult social care and safeguarding, Adult Mental Health and Learning Disability, Adult social care operations, Care4CE and commissioning of support for adults.
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Scrutiny Committee (13 seats)

Days & times of operation	Weekdays 10.30am			
Frequency & Timing				
	Year	# of Mtgs	Total Hours	Av Hours
	Y1	1	2h 38m	2h 38m
Location of operation	Single central building			
Core functions	The purpose of the Scrutiny Committee is to undertake reviews and make recommendations on services or activities carried out by other organisations and which affect residents, businesses as well as the Council and its Committees. 1 The Committee's responsibilities include: The discharge of the Council's responsibilities set out in section 19 of the Police and Justice Act 2006, section 244 of the Health and Social Care Act 2006, and section 9JA and 9JB of the Local Government Act 2000 in relation to flood risk management.			